

## **Annual Report Statement**

As a member of the Responsible Jewellery Council (RJC) since 2021, Astley Clarke Ltd is committed to integrating sustainable and responsible business practices into our everyday operations. Our commitment includes cultivating strong and ethical relationships with our suppliers and business partners and promoting responsible practices throughout our supply chain. Our primary focus is on identifying and mitigating negative social and environmental impacts, particularly concerning human right abuses, forced labour and child labour.

## **Implementation of Policies and Procedures**

Across all aspects of our business operations, we have developed a comprehensive suite of policies and procedures to achieve our goals and are committed to our ensuring adherence with the RJC's Code of Practice (COP) standard.

## **Responsible Supply Chains**

Our supply chain due diligence policies and procedures aligns with the UN Guiding Principles on Business and Human Rights and the OECD Due Diligence Guidance for Responsible Supply Chains of Minerals from Conflict-Affected and High-Risk Areas (OECD Guidance).

As of the writing of this report, we have had positive engagement from our suppliers. All our current suppliers are certified members of the Responsible Jewellery Council (RJC) and as such we found that they all had broadly strong management systems in place to address social and environmental risks. We did not identify any significant concerns regarding the human rights or labour practices of our direct suppliers.

We are committed to continuous improvement and will work closely with our supply chain partners. Our continuous improvement includes continuing to identify and manage our supply chain risks in alignment with our policies and the RJC Code of Practice standard.

## **Environmental Impact Management**

Beyond our supply chain, we have also implemented measures to manage and reduce the environmental impacts of our direct operations. Our efforts include:

- Promote a culture of environmental sustainability within our workplace.
- Recycling and reusing materials, wherever possible; and
- Implementing energy and waste efficiency measures to reduce our environmental footprint.

We will continue to seek opportunities throughout 2025 and beyond, to enhance our environmental performance and sustainability practices through our policies, procedures and engagement with our internal and external stakeholders.

Lynette Ong CEO March 2025